



APPLICATION AGREEMENT

In accordance with North Carolina state law, I understand and agree that, if offered employment by the Craven County Schools System, I will (1) complete and return a North Carolina Health Examination Certificate and (2) consent to a criminal records background check. I also understand and agree that any failure to comply with, complete, or meet such requirements by me will result in the denial of my employment, the withdrawal of my conditional offer of employment, if made, or discharge if applicable. I hereby authorize the Craven County Board of Education, its agents, and employees to make any investigation of my personal or employment history, expressly including, but not limited to, federal and/or state criminal, law enforcement, or traffic records. I further authorize any former employer, person, firm, corporation, credit agency, administrative body, or governmental agency to give the Board of Education, its agents, or employees any information they have regarding me including the release of any information in my personnel file.

In consideration of the review of my employment application by the Craven County Board of Education, its agents, and employees, I hereby release the Board of Education and any and all providers of information from any liability as a result of furnishing and receiving this information. I understand that it is the express goal of the Craven County Board of Education to provide a drug free environment for all employees. To this end, the District will take specific action as outlined in the Substance Abuse procedures, which includes the testing of employees for drugs and alcohol. I understand that any false information or the omission of any required information on the application, attachments to it, or in personal interviews will be considered sufficient grounds for immediate denial of my employment, the withdrawal of any conditional offer of employment, if made, or dismissal.

I agree to notify the Human Resource Services Department in writing immediately of any change in the information provided on this application, including any changes in my criminal record. I understand that no offer of employment by any official, agent, or employee of the Craven County Schools is binding until approved by the Board of Education. This application is not complete until all transcript(s) and copies of certificate(s), if applicable, are received by Craven County Schools, Human Resource Services Department, 3600 Trent Road, New Bern, North Carolina 28562.

Signature

Date

Printed Name

Social Security Number